

# Supplier Performance Report

**Date:** Tuesday, August 24, 2004  
**Attention (Contact):** Jack Holloway  
**Supplier Name:** Pave Technology  
**Supplier Address:** 2751 Thunder Hawk Ct.  
Dayton OH 45414-

In order for (WEM) to meet the needs of its Customer expectations, we must look to our suppliers to embrace the concept of continuous improvement and defect detection and prevention.

As a supplier to WEM, you are responsible for the delivery and quality of the parts which you provide.

For this reason, we have compiled a quarterly report card depicting your company's performance status. WEM is rating suppliers based upon a Parts Per Million (PPM) level.

The Rating System is as follows:

1,000 PPM or less = Acceptable

Between 1,001 and 10,000 PPM = Requires Improvement

10,001 PPM or greater = Purchasing and Quality to re-evaluate the Supplier

	<b>Current Month:</b>	<b>Current Quarter:</b>	<b>Current Year:</b>
	<b>Jul04</b>	<b>May04-Jul04</b>	<b>Aug03-Jul04</b>
<b>Parts Received</b>	<b>6,332</b>	<b>15,723</b>	<b>64,947</b>
<b>Parts Rejected</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PPM Rating</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Supplier Rating</b>	<b>Acceptable</b>	<b>Acceptable</b>	<b>Acceptable</b>

Please review your ratings and perform a thorough analysis in any area that falls below **Acceptable** and respond with a corrective action plan.

This plan should address the root cause(s), responsibility for corrective action, and completion date(s). Please submit your plan to the WEM Supplier Quality Engineer within

ten (10) working days. It will be reviewed by the Purchasing and/or Quality departments and may require a meeting or teleconference.

It is our intent to work with our Suppliers whenever necessary to improve the quality of the parts supplied to WEM. Therefore, if any assistance is

required, please do not hesitate to call upon us.

Sincerely,

Purchasing and Materials

Quality Assurance